



**STATEMENT OF PROCEEDINGS FOR THE
REGULAR MEETING OF THE
SYBIL BRAND COMMISSION FOR INSTITUTIONAL
INSPECTIONS
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 372
LOS ANGELES, CA 90012
WEBSITE: <http://sbc.lacounty.gov>**

Wednesday, February 8, 2012

10:00 AM

AUDIO LINK FOR THE ENTIRE MEETING. (12-0661)

Attachments: [AUDIO](#)

Present: Chairperson Montaña, Vice Chairperson Bacio, Commissioner Bigby, Commissioner Grills Ph.D. and Commissioner Hall

Excused: Commissioner Hill

Call to Order.

The Pledge of Allegiance and a moment of silence will be led by Chairperson Montaña. (12-0479)

Chairperson Montaña called the meeting to order at 10:07 a.m., and noted the lack of a quorum. Commissioners Grills and Hall joined the meeting at 10:10 a.m., and 10:21 a.m. respectively, establishing a quorum.

Chairperson Montaña led in the Pledge of Allegiance, followed by a moment of silence.

I. ADMINISTRATIVE MATTER

1. Approval of the January 25, 2012 Minutes. (12-0480)

On motion of Vice Chairperson Bacio, seconded by Commissioner Bigby, this item was approved.

Attachments: [SUPPORTING DOCUMENT](#)

DRAFT

II. REPORTS

2. Chairperson's Report on Various Items for February 8, 2012. (12-0481)

Chairperson Montaño shared the following Newspaper Articles and information with the Commission:

Daily Breeze:

- **Working to Change lives "County Offers Juvenile Hall Girls Makeovers and Workshops (February 4, 2012)**

Los Angeles Times:

- **Media Gain Access to L.A. County Children's Courts (February 8, 2012)**
- **Deputies Union Warns Baca About Releasing Records (February 4, 2012)**
- **Juvenile Court Open to Media (February 1, 2012)**
- **Fixing the Jails Requires a Plan (January 30, 2012)**
- **Twice a victim (Letters - January 30, 2012)**

Attachments: [SUPPORTING DOCUMENT](#)

3. Treasurer's Report for the week of February 1, 2012 and February 8, 2012. (12-0482)

Vice Chairperson Bacio reported that after making deposit a \$125.00, the current bank statement balance of the Commission's Charitable Fund is \$417.46.

4. Staff Report on Correspondence Received, and Department Representative Reports for February 8, 2012. (12-0483)

Nyla Jefferson, staff, Commission Services, reported that LaSonya Gibbs and Mike Varela has confirmed they will attend the February 22, 2012 Commission meeting; she also informed the Commissioners that discussion of the 2012 Sybil Brand Scholarship Program and timeline will be held at the next Commission meeting.

5. Review of Group Home Compliance Monitoring Audit Reports for February 1, 2012 and February 8, 2012. (12-0484)

Vice Chairperson Bacio commented on the following Department of Children and Family Services Contract Compliance Monitoring Review Report.

The following Group Home was reported as being in compliance:

- **Vice Chairperson Bacio visited Alpha Treatment Center Foster Family Agency Administrative Office on January 26, 2012, and noted it was a well run office.**

Attachments: [SUPPORTING DOCUMENT](#)

- 6. Commissioners' Reports on Group Homes and/or Detention Facilities Inspections from January 26, 2012 to January 31, 2012 and February 2, 2012 to February 7, 2012. (12-0485)**

During the reporting period the following Group Homes were reported as being in satisfactory condition:

- **Chairperson Montaña visited Optimist Boys Home "Van Nuys GH" - 31 #1, on February 7, 2012; Dream Home Care, Inc. #3 - 13 #4, on February 6, 2012; Carson Sheriff Station on February 2, 2012; and Aviva Center, Hamburger Home - 1 #3, on February 1, 2012.**
- **Vice Chairperson Bacio visited San Gabriel Children's Center "RTI/Transitional Living 2" - 38 #1, on February 7, 2012; and Luvlee's Residential Care "New Dawn Emancipation" - 26 #4, on January 31, 2012.**
- **Commissioners Bigby and Hall visited Human Services Network "Granada Hills" - 23 #4, on January 27, 2012, and noted, disaster drills should be done monthly.**
- **Commissioners Bigby and Hill visited the San Dimas Jail, on February 2, 2012; and Le Roy Haynes Center "Le Roy Boys Home" - 24 #3, on January 31, 2012.**
- **Commissioners Grills and Hall visited Dangerfield Group Home #2 - 11 #1, on February 6, 2012; Dangerfield Group Home #3 - 10 #4, on February 6, 2012; Sand Hill Group Home, Inc. - 38 #4, on January 31, 2012.**

During the reporting period the following Group Home was visited but not inspected:

- **Commissioner Bigby visited Optimist Boys Home "Eagle Rock Group Home" - 30 #4, on February 1, 2012, however, no one was home.**

- **Commissioners Grills and Hall visited Teen's Happy Homes - 40 #4, on January 31, 2012, however, no one was home.**

Following discussion, the Commissioners agreed to visit and inspect Century Regional Detention Facility on Tuesday, February 14, 2012.

7. **Report by Commissioner Grills on Needs & Services Plan/Quarterly Report Training held in January 2012 as requested by Chairperson Montaño. (12-0467)**

On January 20, 2012, Commissioner Grills attended a Needs and Services Plan (NSP) training which was offered to Group Home and Foster Family Agency providers. The training was designed to ensure that agencies have consistency in understanding and reporting on the recently established electronic NSP template that records the services provided to their clients.

Commissioner Grills provided an overview of the training as indicated below:

- **NSPs are due 30 days after intake of a child and thereafter.**
- **Health Insurance Portability and Accountability Act (HIPAA) requires that mental health documents are no longer attached to NSPs.**
- **Planned Permanent Living Arrangement intent is to find permanent living arrangement for every child under the care of the Department of Children and Family Services (DCFS) including adoption. Youth, 18 years of age and older, care, custody and control remains with the juvenile court.**
- **DCFS contract require an initial medical examination within the first 72 hours of placement for high risk children and children 0 to 3 years of age and within the first 30 days of placement for all other children. Initial dental examination is within 30 days of placement.**
- **Children on psychotropic medication are to receive monthly evaluation by the prescribing physician unless otherwise documented by the physician. The actual date of the mental health visit and its outcome should be sited in the NSP. Also, evidence stating how the medication makes the child feel should be recorded.**
- **AB 408 requires agencies to attempt to find mentors for all children; i.e. a family member, play aunt. The child has the right to refuse mentorship. The mentor requires a live scan. The program is designed to ensure a child has someone to turn to once emancipated.**

- **A Group Home contract requires a child is enrolled in school within 3 days. Evidence is required that a care provider assists the child to progress in school.**
- **In the NSPs, evidence to place a child in extracurricular activities and that the caregiver attends and partakes in school-related activities need to be indicated.**
- **Evidence is required to show efforts to make contact with the child's siblings for visitations; checking and savings account are required for older youth as part of their life skills training.**

Commissioner Grills stated the Commission is to receive an updated version of the presentation in the near future. Staff will provide the copies. Also, Commissioner Grills distributed a list of psychotropic medication used for children as a reference guide for Commissioners to use when reviewing NSPs.

III. MISCELLANEOUS

Matters Not Posted

8. **Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (12-0419)**

There were no matters presented for a future agenda.

Public Comment

9. **Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (12-0486)**

There were no members of the public present to address the Commission.

Adjournment

10. **Adjournment for the meeting of February 8, 2012. (12-0487)**

The meeting was adjourned at 11:50 a.m., in memory of Frank G. Herrera.